

OFFICE OF THE
NOTIFIED AREA COUNCIL, ATHAGARH

CUTTACK, ODISHA, PIN-754029
Tel No:-06723-220369 Mail ID-athgarhnac@rediffmail.com

No. 1616

dt. 19.07.2024

QUOTATION CALL NOTICE

The Executive Officer, NAC, Athgarh invites sealed quotation from the intending registered firms/ suppliers having GST Registration Certificate and PAN towards supply of the following stationary materials for the period for the year 2024-25. The quotationer should quote their rates for following each item of stationary materials including cost, conveyance, delivery charges with all taxes etc. The quotations should reach the office of the undersigned on or before 30/07/2024 during the office hour. The quotation will be opened on 31.07.2024 at 12.00 P.M in the office of the undersigned in presence of the quotationers or their authorized agent. In absence of the both, quotation can be opened.

The undersigned reserves the rights to accept or reject any quotations without assigning any reason thereof. The quotationers should mention on the envelop "Quotation for Printing forms and Receipt Book etc.


18.07.24
Executive Officer
Athgarh, NAC

Requirement of Stationary articles for the year 2024-25

Sl. No.	Description of Goods/Stationary	Brand	Article Requirement	Unit	Rate to be Quoted	Remarks
1.	Alpin (king) 100 Grms	Bell	50 pkts	Per pkt		
2.	Ball pen (Both side)	Special	10 pkts	Per pkt.		
3.	Binding Register	Lion	100 Nos.	Per No.		
4.	Board File Thick	Special	150 pcs	Per pc		
5.	Board King (Plastic Handle)	Special	20 pcs	Per pc		
6.	Bodkin		20 pcs	Per pc		
7.	Calculator	Casio	10 pcs	Per pc		
8.	Carbon paper (sapphire)	Kores	10 pkts	Per pkt		
9.	Computer Paper (A4 size)	Image	200 pkts	Per pkt		
10.	Computer Paper (Legal size)	Image	20 pkts	Per pkt		
11.	Computer Paper (A3 size)	Image	10 Pkts	Per pkt		

12.	Cotton Tag	Special	100 bundle	Per bundle 50		
13.	Cotton Thread	Modi	5 Roll	Per Roll		
14.	Cover File 200 nos.	Special	100 pcs	Per pc		
15.	Envelop (11x5)		10 pkts	Per pkt		
16.	Envelop (12 x 10)		10 pkts	Per*pkt		
17.	Envelop (9x4) White		10 pkts	Per pkt		
18.	Envelop (A3 size)		100 pcs	Per pkt		
19.	Envelop (A4 Size)		100 pcs	Per pkt		
20.	Eraser	Kores	20 pc	Per pc		
21.	Clip Board		5 pc	Per pc		
22.	Fevi stick Big		10 pc	Per pc		
23.	Fly Leaf		1000 pc	Per pc		
24.	Guard File 200 leaf	Special	25 pcs	Per pc		
25.	Gum 700 ML	Camel	10 bottle	Per bottle		
26.	Marker Pen		20 pcs	Per pc		
27.	Metal Scale		5 pcs	Per pc		
28.	One Side Table pen		5 pkts	Per pkt		
29.	Oxford Biding Copy		20 pcs	Per pc		
30.	Paper Weight (Glass)	Special	20 pcs	Per pc		
31.	Pen Stand		5 pcs	Per pc		
32.	Pencil	Apsara H.B	5 pkts	Per pkt		
33.	Plastic Folder		100 pcs	Per pc		
34.	Sharpener		10 pcs	Per pc		
35.	Pocket Book		10 pcs	Per pc		
36.	Punching Machine		5 pcs	Per pc		
37.	Refill pointed Big (red & blue)	Lazor	10 pkts	Per pkt		
38.	Refill pointed small (red & blue)	Lazor	200pkts	Per pkt		
39.	Rubber Band		25 pkts	Per pkt (30gr)		
40.	S Knife (Steel)		5 pcs	Per pc		
41.	Sketch Pen	Camel	10 Pkts	Per Pkt		
42.	Stamp Ink Camel (700 MI)	Kores	5 bottle	Per bottle		

43.	Stamp pad	Camel Blue	15 pcs	Per pc		
44.	Stamp pad	Camel Red	15 pcs	Per pc		
45.	Stapler No. 10	Kangaroo	10 pcs	Per pc		
46.	Stapler No. 45	Kangaroo	5 pkts	Per pkt		
47.	Stapler Pin No. 10	Kores	30 pkts	Per pkt		
48.	Stapler Pin No. 45	Kores	20 pkts	Per pkt		
49.	Stencil Signature Pad	Kores	5 pcs	Per pc		
50.	Water Sponge		10 pcs	Per pc		
51.	White paper (17×27) D/F	Sewa	5 rim	Per rim		
52.	Writing Pad		5 pcs	Per pc		

Memo No. 1617⁽⁸⁾ dt. 19.07.2024

Copy submitted to the Collector & District Magistrate, Cuttack/ Project Director, Cuttack/ Sub-Collector, Athgarh/ Asst. Executive Engineer, R&B Division, Athgarh/ SDPO, Athgarh/ Tahasildar, Athgarh/ BDO, Athgarh/ SDIPRO, Athgarh for favor of kind information and requested to display in the office notice board for wide publication.


Executive Officer
Athgarh, NAC

Memo No. 1618⁽²⁾ dt. 19.07.24

Copy to the Notice Board /Athgarh NAC website i.e. www.athgarhnac.in for information of the general public.


Executive Officer
Athgarh, NAC